

Baltimore County Alumnae Chapter
Delta Sigma Theta Sorority, Incorporated
Chapter Meeting Minutes
Saturday, April 15, 2017
Randallstown Community Center

I. Formal Opening

- A. The chapter meeting began at 10:00 AM by Soror President Keitha Robinson. A quorum was present at 10:30 AM.

II. Adoption of the Agenda

- A. The agenda was amended to reflect that there will be no report from Delta Academy nor Information and Communication. There will be a report from Internal Audit and Program Planning and Development. Item VII. Unfinished Business, (a) MOU will be moved up earlier on the agenda. Item VIII. New Business (b) Collegiate Sponsorship for National Convention was added.
- B. The agenda was adopted as amended by unanimous consent.

III. Approval of Minutes

- A. The March 2017 meeting minutes were reviewed by chapter members.
- B. There was one correction under Committee Reports - Membership Services - Introduction of Visitors. Visiting Soror Pia Sterling's name was corrected.
- C. The minutes were approved as amended by unanimous consent.

IV. Correspondence, Soror Cynthia Jordan

- A. Mt. Gilboa AME Church – Greetings to BCAC and expressions of appreciation to Soror Janice Bowie and the BCAC Chorale for participation in our Joy on the Mount Christmas Concert. A donation in the amount of \$200 was enclosed to be used towards the BCAC LEAD scholarship fund.

V. Officers' Reports

- A. President - Soror President Keitha Robinson
 - 1. Please continue to pray for Soror Gloria Marrow, Soror Iris Steele, Soror Michelle Green Evans and Soror Kim Johnson-Redder.
 - 2. Thank you to all BCAC Sorors who sent all flowers, cards and prayers during her illness. Soror President expressed the importance of taking care of yourself and getting rest when needed.
 - 3. Highlights for the month include: Attendance at the Chick Fil A Spirit Night Fundraiser, attended the Kappa Alpha Psi International Women's Workshop, attended Delta Days in Annapolis, Delta Days at the United Nations, and Delta Days in the Nation's Capitol, and attended the BCAC Retreat, Part II.
- B. Financial Officers
 - 1. Financial Secretary – Soror Kathy Boykins
 - a. Soror Boykins presented the March 2017 monthly income.
 - b. There were 204 financial Sorors in the chapter in 2016 - 2017 for the month of March.

- c. Soror Boykins discussed the criteria for when a Soror is considered financial.
 - d. Dues paid today will need to pay a \$5 late fee; after June \$15 late fee and reinstatement fee. This does not include Diamond Life or Golden Life members.
 - e. Breakdowns of dues were explained.
2. Treasurer – Soror Tanisha Pryce, Treasurer
- a. Soror Pryce presented the chapter budget and finances for the month of March 2017.
 - b. Soror Pryce highlighted those areas in the budget that showed where funds had to be reallocated in order to pay the scholarship stipends. See highlighted areas on the Public Service Financial Report. An additional \$1124.00 came from the candle fundraiser held in the fall.
 - c. Report to be filed for external audit.

VI. Committee Reports

A. Fundraising - Soror Monique Cephas, chairperson

- 1. Soror Cephas reported that the 2017-2018 BeauCo Committee is working hard to solidify dates, venues, and speakers under the leadership of Sorors Maria McClung, Carla Chase, and Tajuanda Singletary. They will graciously accept any new members to join in the fun to make this a profitable and great experience for all involved.
- 2. Thanks to those who have submitted a few more ideas for the Chapter to consider as fundraisers.
- 3. Glory Days Grill Fundraising – last month we voted to have a Dining for Dollars event at the Glory Days Grill in Towson. Unfortunately the requested dates were not available. As such, this event will most likely be rescheduled for some time in June. Stay tuned.
- 4. Reminder that the committee is raffling an item from Wendy's Boutique today. Raffle tickets are \$2 each or 3 for \$5. Reminder regarding the raffle for the BWI Marriott one night stay and complimentary breakfast. The drawing for this raffle will occur at the May meeting.
- 5. There will be a Beau Co close out meeting held on Saturday, April 22nd at 1pm at the Winfield PAL center.

B. Fundraising, Crab Feast – Soror Zena Penn, chairperson

- 1. Soror Penn provided updates on the committee's status and progress.
- 2. Reminders – Please pay close attention to the Dos and Don'ts for ticket collection dates, last time to return tickets and acceptance of checks for payment. The last day to turn in unsold tickets is Saturday, May 20, 2017 at the May chapter meeting.
- 3. Ticket sales: As of 3/18/17, 870 tickets have been distributed. Please continue to sell your tickets.
- 4. The committee is requesting that you begin your donations for the Basket of Cheer. Various items are needed.
- 5. To encourage basket of cheer and big ticket item raffle sales, the committee is proposing we have a competition within BCAC. The person who sells the

most raffle tickets for the basket of cheer and the big ticket item will be eligible to win a Visa gift card or a Massage Envy gift card.

Motion: On behalf of the BCAC Crab Feast Committee, Soror Penn moved that the chapter have a competition in that the person who sells the most basket of cheer tickets and the person who sells the most big ticket item raffle tickets will be eligible to win a Visa gift card or a Massage Envy gift card. There was no discussion. Chapter vote yielded majority in favor. **Motion carries.**

C. Internal Audit, Soror Tujuana Hinton, chairperson

1. Soror Hinton reported that the second quarter audit report has been completed.
2. There were no findings.
3. The committee would like to thank the financial team for their hard work and diligence.

D. International Awareness and Involvement (IAI), Soror Gail Edmonds on behalf Soror Anissa Brown and Soror Alexis Bruce

1. Soror Edmonds reported that the committee distributed BCAC Human Trafficking Prevention door hangers throughout the east side of Baltimore County on March 25, 2017. Locations of distribution included various hotels, motels, and an apartment complex. Thank you to the Sorors and their family members that joined the IAI Street Team.
2. Door hangers have been shared with Western High School through a personal contact of Soror Anissa Brown. Western High School is the home school of a recent victim of human trafficking in Baltimore. The remaining door hangers will be distributed during the upcoming May 1st Human Trafficking event.
3. BCAC Water Project – IAI is still tallying up the total that has been collected, however the approximate amount collected was \$4300. The amount collected will be sent to Water Wells for Africa.
4. IAI would like to thank all Sorors for their commitment to donate to this worthy cause and know that your participation has helped to contribute to a clean, sustainable water well for an undeveloped area in Africa.
5. Upcoming Activity: Women and Violence/Human Trafficking activity in partnership with Lambda Kappa (UMBC) and several BCAC committees. The event will be May 1, 2017 at the University of Maryland, Baltimore County, Engineering Building, Room 027, 1000 Hilltop Circle, Baltimore, Maryland 21250. The event will be held for 7pm – 8:45pm.
6. Raffle for those participants who completed their \$50 commitment. Barbara Crawley won the Amazon gift card! Congratulations!

E. Membership Services – Soror Stacy Mitchell-Brown, chairperson

1. There were eleven visiting Sorors today: Soror Valencia Carter (Zeta Epsilon), Soror Pamela Lamb (Alpha Mu), Soror Toni Benson Haynes (Epsilon Alpha), Soror Twyler Haskins (Alpha Mu), Soror Natalia Richardson (Epsilon Alpha), Soror Tessie Palmer-Waters (Omicron Upsilon), Soror Danyell Diggs (Kappa Phi), Soror Nijah Richardson (Epsilon Alpha), Soror Gloria Howe (Delta Tau), Stacy Byrd (BCAC) and Soror Norma Bush (BCAC).

2. Soror Mitchell-Brown thanked Sorors for their participation with Sisterhood month activities.
3. The BCAC Retreat was a great event! All participants had an excellent time. We did complete our DID Workshop, but we were unable to complete our PPD activity developing a Gantt Chart for the chapter's activities. We will meet on 4/27/17 to complete this task.
4. The Happy Video was completed, however due to technical difficulties, the video wasn't successfully submitted.
5. Membership services committee is beginning to plan the Pre-Convention meeting and the Hospitality Suite for the National Convention. If any Sorors are interested in assisting with these activities, please contact Soror Mitchell-Brown.
6. Hospitality is planning the June Repast as an out to eat activity.
7. The committee is looking into ordering a Chapter and/or State lapel pin. It was also suggested that the chapter consider a new chapter shirt.

F. Program Planning & Development, Soror Gloria J. Mason, Co-Chair

1. The Program Planning Tools and Calendars were due on March 24, 2017.
2. To date, the committee has only received tools from four committees.
3. The committee will be meeting with the Budget and Finance Committee to review programs, budgets, and calendars. We will be voting to approve these items at the May Executive Board meeting, so please get your tools, etc. into the PPD committee as soon as possible.
4. Planning for the Gantt chart is forth coming.
5. All chapters are being asked to record and submit volunteer hours. All BCAC volunteer hours are to be submitted to Soror Gloria J. Mason. To date she has received a total of 170 hours. Soror Mason distributed forms for Sorors to record and submit their volunteer hours.

G. Physical and Mental Health, Soror Nneka McNeal-Jackson, Co-Chair

1. The committee will partner with Students Against Destructive Decisions (S.A.D.D.) of Parkville Middle School in sponsoring a cell phone drive benefiting Hope Phones, a campaign of Medic Mobile. Donated phones are collected and ultimately shipped to developing countries in Latin America, Africa, and Asia to assist medical workers and staff to mobilize medical resources to people in remote areas of these developing countries. Deadline for phone collection will be next chapter meeting. Will also collect phones today.
2. Soror McNeal-Jackson represented the chapter in the Sole of the City Walk/Run on April 8th, benefiting the March of Dimes. This event is a part of Project 13.
3. Baltimore County Delta Foundation (BCDF) will be hosting the annual Walk/Run on June 3, 2017. The event will commence at 2707 N. Rolling Road at Soror Gladys Bragg's business (Specialty Marketing).
4. Please also mark your calendars for the St. Jude Walk to occur on September 23, 2017 at Fort McHenry.

H. Policies and Procedures, Soror Sharon Gamble, chairperson

1. Soror Gamble introduced and recognized her committee.
2. Soror Gamble reported that at the March chapter meeting, the committee presented the amended policies and procedures document dated June 2016

to the members, reflecting the inclusion of all edits recommended by Scholarship and Standards (S&S).

3. During the March meeting, members identified grammatical errors which were noted for correction. The errors were corrected and the document is being presented today for final approval prior to submission to Scholarship and Standards.
4. **Motion:** On behalf of the Policies and Procedures Committee, Soror Gamble moved that the document be accepted for the 2017-18 Sorority year. There was no discussion. Chapter vote yielded 68 in favor and 0 opposed. **Motion carries.**
5. Document will be submitted in five business days.

I. Political Awareness and Involvement, Soror Danyell Smith, chairperson

1. Baltimore County State of the Schools – Dr. Dallas Dance, Superintendent for Baltimore County Schools, is encouraging members of BCAC to attend his hearings in support of him. He is focusing on embracing culture and diversity within the Baltimore County school system. He is looking for suggestions and ideas.
2. We must get ready for voter registration and education as 2018 approaches.
3. Soror Smith will be stepping down as the chair; Sorors Judy Smylie and Deborah Risper have agreed and are ready to take the helm.
4. Soror Smith advised that BCAC is planning a civics activity with local politicians. They would like to know what issues and concerns we have.
5. The chapter will partner with the Department of Parks and Recreation and the NAACP to present two movies to Baltimore County students to encourage students staying in school. The movies are The Drop and Second Thought.

J. EMBODI, Soror LaTasha Peele on behalf of Soror Shane Fant and Soror Courtney Garnes

1. Soror Peele reminded the chapter of the committee's upcoming event, 4th Annual Man Up Symposium: Making My Black Life Matter – Creating a Global Vision, to occur on Saturday, April 29, 2017 from 9am – 4pm. The event will occur at Woodlawn High School. Breakfast will be served at 9:30am and the program begins at 10am.
2. The event is for young men third grade through college age. Parents must be present and participate.
3. Dr. Dallas Dance, Baltimore County Schools Superintendent, will be the keynote speaker.
4. BCAC is collaborating with A. Colie Business Services and Black Professional Men.
5. Boys can register for a STEM Track or Entrepreneurship Track. Parents can select one of three workshops: Mother to Son, Father to Son, and Raising Boys Across the Generational Gap.
6. The committee is finalizing program and speakers this week.
7. Volunteers are needed, particularly in the afternoon.
8. Publicity of the event is also needed.

VII. Unfinished Business

- A. Memorandum Of Understanding (MOU) – Soror President reminded Sorors of the MOU for Shared Service Areas that BCAC is participating. A discussion ensued regarding the overlapping City/County zip code matter. Soror Robinson explained the expected process that all chapters will have to follow regarding sharing information to ensure there is no “double dipping” of interested persons. Further discussion ensued regarding how this process will be monitored. Soror President advised that the components of the MOU must be approved and mandated as a part of chapter compliance.

Motion: Soror Mabel Lake Murray moved that BCAC accept the MOU for Shared Service Areas as presented. Soror Monique Cephas seconded the motion. There was no further discussion. Chapter vote yielded 66 votes in favor and 0 opposed. **Motion carries.**

Soror Barbara Crawley and the chapter commended Soror President in her handling of this matter that has existed for over twelve years.

VIII. New Business

A. Soror Jerilynn Reid’s Impact Day of Service

1. Soror President advised that the following Sorors will serve as the planning committee for the Jerilynn Reid Impact Day of Service: Soror Sharon Gamble, Soror Wendy Rose, Soror Stacey Woods, Soror Kyria Joseph, Soror Gwen Parker, Soror Heather Ross, Soror Danyell Smith, Soror Mona Williamson, and Soror Brynez Roane.
2. The first Impact Day will be February 19, 2018.

B. Collegiate Sponsorship for National Convention

1. Soror President advised that all Alumnae chapters were being requested to support collegiate chapters in their efforts to attend the National Convention. She reminded that BCAC has a collegiate line item under Chapter Management (Project ACE). There is currently \$600 in that line item.
2. **Motion:** Soror Yvonne Moore moved that BCAC donate \$300 towards collegiate sponsorship for attendance at the 53rd National Convention. Soror Sheila Bennett seconded the motion. Discussion: How will the collegiate be selected to receive the funds? Soror President advised that all funds will be sent to Maryland Council of Deltas for distribution. All Alumnae chapters are contributing towards this effort. Chapter vote yielded majority in favor.

Motion carries.

IX. For the Good of the Chapter

- A. Soror Jacqueline Williams, announced the BCDF Walk/Run event on June 3rd 5k/10k, staged at Specialty Marketing. The route will be in the area of Specialty Marketing. Registration cost is \$30.
- B. Soror Christina Fitts, announced the scholarship for North Carolina A&T, please contact her for more information.
- C. Soror Laura Jean Loudon announced the First Connection ceremony has been planned.
- D. Soror Norma Bush expressed thanks to those who came out for the Omega Omega ceremony for Soror Nancy Solomon. Members of the Pioneering 31 haven’t been receiving emails regarding sorority activities. Please reconsider sending emails to them whether they are financial or not.

- E. Soror Rita Whiting also expressed thanks to those who participated in the Omega Omega ceremony for Soror Nancy Solomon. Her daughter was very thankful for the out pouring of love and support. Also, thanks to Sorors who contributed to the OrchKids organization. They received \$230 in donations. Thank you for always being so generous.
 - F. Soror Kim Johnson-Redder serving as the lay pastor at her church for the Sunday school superintendent.
 - G. Soror Stacey Mitchell-Brown – Reminded that the chapter Cool Out Cook Out will be on May 27, 2017 at Patapsco State Park. Additional information will be forthcoming. Side dishes will be provided by BCAC. Theta Mu Mu of Omega Psi Phi Fraternity, Inc. will be providing the meats. Please contact Soror Anissa Cooper for additional information.
 - H. Soror Monique Cephas invited all to the sunrise service being held at her church, Providence Baptist Church tomorrow at 6am.
 - I. Paint and Sip activity lead by Soror Natasha Fray at the retreat was a big success. Her information is available to anyone who is interested in having an event.
 - J. There was a black bag left after the chapter meeting last month. The bag was identified and given to Soror Deborah Peaks Coleman.
 - K. The drawing for the fundraiser raffle was held. The winner was Soror Regina Clark!
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- X. April birthdays were acknowledged and celebrated.
 - XI. Soror Ernestine Jolivet won the chapter raffle prize today.
 - XII. Due to no objection and unanimous consent, the chapter prepared for closing and the meeting adjourned at 12:27pm.

Respectfully Submitted,

Tracy Y. Watkins

Tracy Y. Watkins
BCAC Recording Secretary 2016 – 2018